



## REQUEST FOR PROPOSAL: SOCIAL AUDIT CONSULTANT

### 1. Introduction & Background

The Institute of Public Finance Kenya (IPFK) a non- profit think-tank based in Nairobi, Kenya aspiring to further the idea of open public finance management systems through training, research and capacity strengthening.

The Institute is looking for a social audit consultant and is accepting proposals in response to this call to find a qualified consultant to provide the Institute with technical support in training of social auditors in Kibra Sub County.

### 2. Consultancy Description

To conduct a well-documented four days social audit training to project social auditors to interrogate the state of projects in the Health, Water, Sanitation, Environment and Forestry sectors as well as their outcomes as implemented in FY 15/16 and 16/17 in Kibra Sub county wards.

#### Deliverables

Develop a curriculum for a two-day training of social auditors and conduct the training.

Work with the institute to validate and disseminate the findings of the social audit to stakeholders.

### 3. Submission Guidelines & Requirements

The following submission guidelines & requirements apply to this Request for Proposal:

- a) Only qualified individuals or organizations with prior experience on projects such as this should submit proposals in response to this Request for Proposal.
  - i. A technical proposal must be provided that is not more than two pages including a financial proposal with a daily rate in Kenya shillings.
- b) Bidders must list at least two similar assignments undertaken in the past, including references for each.

Proposals to be sent to [info@ipfkenya.or.ke](mailto:info@ipfkenya.or.ke) no later than August 14<sup>th</sup>, 2018 at 1700hrs.